

**ADMISSION OF LOCAL EDUCATION AGENCIES TO THE SONOMA COUNTY
CHARTER SELPA**

Charter Schools who wish to join the Sonoma County Charter SELPA will need to follow the comprehensive process unless:

- A) They are a participating LEA Charter member adding a new start-up charter school
- B) They are a participating Charter Management Organization (CMO) SELPA member adding additional new charter school(s).
- C) CMO Charter SELPA member adding existing school(s).

In the case of either A or B above, the following process will be followed:

- 1.) Letter of Intent: The LEA Charter SELPA member or CMO Charter SELPA member will inform the SELPA Director and/or CEO Council by March 1st of their desire to add additional school(s) for the following school year.
- 2.) The Charter LEA SELPA member or CMO Charter SELPA member will provide the SELPA with information regarding the school, signed assurances and any other data requested by the Director. A plan for Special Education Service Delivery must also be included.
- 3.) The SELPA Director will review all information. The Director may approve the addition. If the Director has questions or concerns the information can be sent to the Charter SELPA Selection Committee.

In the case of C above, the following process will be followed:

- 1.) Provide one year notice to current SELPA of intent to leave (letter attached).
- 2.) Provide CASEMIS information of current students.
- 3.) Provide staff information and service delivery plan.
- 4.) Provide SARC and fiscal documents.

Charter School LEAs may apply to the Charter SELPA from the following paths:

- 1.) State Board Approved:
 - Completed comprehensive application including assurances, fiscal documents and detailed plan for service delivery.
- 2.) Charters who are currently operating in another SELPA:
 - Completed comprehensive application including assurances, fiscal documents, detailed plan for service delivery and an additional one year notice or release.
- 3.) New Start-Up Charters:
 - Completed comprehensive application including assurances, fiscal documents and detailed plan for service delivery.
- 4.) New Charter LEA from current members:
 - See requirement previously described in A.) above.
- 5.) New Charters from current CMO members:
 - See requirement previously described in B.) above.
- 6.) Transfer charters from CMO members:
 - See requirement previously described in C.) above.